

One-Stop Committee Minutes
March 18, 2005

Present: Pauline Glenn, Paul Porter, Valerie Hawkins, Lorna Garrow, Barbara Weir, Brandi Lippincott, Ed Green, Deborah Anderson, Kevin Fitzpatrick, Judith Ruilova, Al Laubsch, Vernon Hill, Kenila Xavier and Dan Boas

- The meeting was called to order at 8:35 AM
- Minutes from the February 18th meeting were reviewed. Motion to approve the minutes by Vernon Hill, and seconded by Lorna Garrow. The minutes were approved unanimously.
- Joe Doney updated the committee on the reauthorization of WIA (HR 27). It passed the House. The consolidation plus amendment will probably end up in the senate. The house voted on Medicaid reform. 15 million in reductions was taken out. The senate is currently working on their version of the Medicaid reform, which will probably include some budget reductions.
- A memo dated March 1st from Deb Murphy was distributed. It explains the referral process for WFNJ customer's tracks 1 & 2 entering the Employment Skills Training at Goodwill's Employability Institute. Customers are not consistently being entered into AOSOS, which necessitated the memo. The 16 weeks referred to in the memo is the maximum timeframe. The written documentation required is outlined in both the consolidation plan and the operations manual. The customer flow will be further discussed at the next design team meeting.
- The Unification meetings earlier in the week were centered on obtaining feedback from those attended. The data collected will be tabulated and distributed at the next design meeting. Attendance was low, with 9 attending on Wednesday and 14 on Thursday. Some of the questions asked were:
 - What have you learned through the Unification Meetings?
 - What do you suggest we do to get better participation and attendance at the Unification Meetings?
 - What training do you feel is needed to improve how the One-Stop operates?

- The topics of building security and communicable diseases for future Unification Meetings were suggested. The building security issue will be brought up at the next sale meeting. Caution was advised for any discussion on diseases, since all customers must be served and treated fairly, regardless of their health.
- No report for the Accessibility Team.
- AOSOS Team Update: AOSOS training for the EPDT is being held on Thursday, March 31st in Lecture Hall B. The 1½ hour Power Point presentation is going to be held at 9:30 and again at 1:30. If you have staff you would like to attend this training, please contact Ruth Hallowell at 518-4827. The hands-on training by Chris Tattery is scheduled for March 24th. (This has been rescheduled since this meeting. Tentative date is April 7th.)
- No report for the Employer Relations Team, although a request was made to move the meeting location due to chemical sensitivity. The WIB conference room was suggested as an alternative, which can be reserved by contacting Erica Brech.
- Evaluation Team Update: A new evaluation tool will be presented to the design committee, although who will use it, how can it be tailored to fit customers needs and who will interpret the results are questions still undetermined.
- Marketing Team Update: The meeting will be held directly after the One-Stop meeting in the WIB conference room.
- Operations Team Update: The meeting will now be chaired by Kelly West.
- Supervisor Team Update: This team is no longer meeting and has been dissolved into other team meetings.
- Workplace Learning Link Update: Success stories continue to come out of the Link.
- The next Design Committee meeting is March 29, 2005 @ 9:00 AM at Goodwill's Employability Institute.
- The next Full One-Stop Committee is April 15, 2005 @ 8:30 AM at Goodwill's Employability Institute.
- Meeting adjourned at 9:30 am.