

One-Stop Design Committee
Meeting Notes

January 6, 2004

- Attendance: Joseph Doney, Paul Porter, Deb Murphy, Kevin Fitzpatrick, Kelly West, Al Laubsch
- The meeting began at 10:05 am.
- The committee reviewed what has been accomplished for the Consolidated Planning document Case Scenario section. A small group of front line staff is working on completing the case scenarios. The group will submit all work by close of business on Wednesday, January 7th. Al Laubsch and Joe Doney will perform a final review prior to the next submission of the draft plan on January 9, 2004 to make sure that the focus is on Customer Choice.
- At the last meeting, Michael Lazarchick discussed the Career Development Facilitator training for inclusion in the Staff Training needs section of the plan. Joe Doney gave a brief overview of the training. Since this section outlines the needs for staff training in the local area, everyone present is to look at this section and give Kelly feedback on the "cross training" needs of their particular staff as well as, what they see the needs are for other partners. This information also needs to be to Kelly no later than Wednesday, January 7, 2004 for inclusion in the plan submission.
- Deb Murphy is working section 6 of the planning guidelines. This section involves funding, funding sources and administrative entities for the consolidation purposes. This information also needs to be to Kelly no later than Wednesday, January 7, 2004 for inclusion in the plan submission.
- There will be a public hearing on the Consolidated Planning document on Thursday, January 22, 2004 from 3:00pm to 5:00pm in the Freeholders Board Room. If you have any comments regarding the plan, please attend so that your comments can be incorporated into the plan.
- The next Meet & Greets are scheduled for January 14th at 10:00 am and January 15th at 2:30pm in the Goodwill Industries of Southern NJ facility. The agenda will center on the Case Scenarios so that all staff involved in last months Meet & Greets can see a finished product.
- Meeting adjourned at 11:15 am.