

**WORKFORCE INVESTMENT BOARD
WELFARE TO WORK COMMITTEE
MEETING MINUTES FROM FEBRUARY 5, 2004**

ATTENDEES:	Steve Adler	Deb Murphy	Kelly West
	Kate Heil	Paul Porter	Valerie Hawkins
	Pat Daye	Candy Funk	Cynthia Jones-Cusick
	Joe Doney	Vernon Hill	Kenila Xavier
	Sherry Thomson	Marlene Hornback	Bill Stewart
	Erika Solomon	TaJuan Bush	Dolly Crayton
	Pam Brown	Pauline Glenn	Dan Boas
	Greg Moon	Pete Jaskot	

1. OPENING REMARKS: Steve Adler, Chairman, called the meeting to order at 8:35 a.m. He welcomed everyone and thanked them for attending.
2. FAMILY SELF-SUFFICIENCY PROGRAM: Pat Daye announced they had their first graduate of the program. She was in the program for 3 years and is buying a home. There are two other possible graduates this year. There are 35 active participants in the program. Pat asked if anyone knew of any mentoring programs available in the county. Valerie Hawkins suggested getting in touch with Image and Attitude. Pat would like the graduates of the program to act as mentors in the program. Steve asked if there were any questions. There being none, Pat had to leave for an appointment with a customer.
3. BEST PRACTICES: GENERAL ASSISTANCE/FOOD STAMP PROGRAM: Steve introduced Greg Moon and Pete Jaskot from the Department of Labor Employment Services. They gave an overview of the 4 week program provided for the GA/FS population including the topics covered.
4. A UNIFIED WORKFORCE INVESTMENT SYSTEM: The January 9th Draft of the Burlington County WIB Consolidated Plan was reviewed by the State. A meeting is scheduled in Trenton on February 11th to discuss the comments. The final draft is due on February 27th.
5. THE 7TH ANNUAL JOB FAIR: The date for the 2004 Job Fair will be scheduled for June 25th. The availability of BCIT is in question due to construction. Marlene will check and get back to Kelly. Other possible locations if BCIT is not available would be the Special Services School or one of the BCC's locations. Transportation may then become an issue. We'll wait to here from Marlene.

Employers will be able to receive information via the website. Also, employer registration can be online.

The marketing and publicity will go along the same lines as last year.

Please bring any suggestions for this year's job fair to the next meeting, such as having a One Stop Career Counselor available.

6. OPEN DISCUSSION: Pauline Glenn mentioned the Youth Job Fair will be held on May 13th from 2:00 to 6:00 p.m. at the Human Services Facility. Emphasis is on getting more employers.

Pauline was asked about the public assistance caseload. There has been a 10-15% increase in the past year.

The next meeting was scheduled for Tuesday, March 11th at 8:30 a.m. This meeting was adjourned at 9:35 a.m.